

ANTI-BULLYING POLICY

Summary	Anti-Bullying Policy	
Responsible Person/Author:	Andy Percival	
Applies to: (please check as appropriate)	Staff <input checked="" type="checkbox"/>	Student <input checked="" type="checkbox"/> Community <input checked="" type="checkbox"/>
Ratifying Committee(s)	Policies Compliance Secretary	
Available On:	Compliance Library <input checked="" type="checkbox"/>	Website <input checked="" type="checkbox"/>
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Status:	Non-Statutory	
Owner	The Rodillian Multi Academy Trust	
Version:	1	

Document Control

Date	Version	Action	Amendments
May 2021	1	Policy amended	Reviewed and reformatted

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Introduction

2. The Rodillian Multi Academy Trust (“the Trust”) should be a place where students feel happy, safe, confident and respected. Every student has the right to learn without being teased, harassed or humiliated. Our duty of care includes protecting students from harm and bullying. The Trust is also the sole shareholder in the company known as Southway at the Rodillian Academy Limited (Company number 08492483) (“Southway”) which operates the Southway Key Stages 3 and 4 extended educational provision. This policy applies to Southway (an Independent School), its employees, directors, consultants, vendors, contractors or any other party who has a financial relationship with Southway as if it was an Academy of the Trust.
- 1.
2. This policy takes full account of the Trust’s legal obligations under the [Education and Inspections Act 2006](#) and the [Education Act 2011](#):
 - to make a written copy of the anti-bullying policy available on request;
 - to set the strategies to be followed with a system to implement them and a mechanism for monitoring and reviewing their effectiveness.
3. There are a number of pieces of legislation which set out measures and actions for schools in response to bullying, as well as criminal and civil law. These include (but are not limited to):
 - [Public Order Act 1986](#);
 - [The Malicious Communications Act 1988](#);
 - [The Children Act 1989](#);
 - [Criminal Justice and Public Order Act 1994](#);
 - [Protection from Harassment Act 1997](#);
 - [The Children Act 2004](#);
 - [The Education and Inspections Act 2006](#);
 - [The Equality Act 2010](#);
 - [The Education Act 2011](#);

Definition of bullying

4. Bullying can be defined in a number of ways. We follow Department For Education (“DfE”) guidance which defines bullying as behaviour that is:
 - repeated
 - intended to hurt someone either physically or emotionally
 - often aimed at certain groups, for example because of race, religion, gender or sexual orientation

Specific Examples of bullying

Emotional	someone being unfriendly, tormenting and teasing
Verbal	name calling, spreading rumours, making fun of someone
Physical	pushing, kicking, hitting, biting and spitting
Racial	racial taunts, making fun of culture, colour, creed or religion
Sexual	unwanted physical contact
Homophobic	because of/ or focusing on the issues of sexuality

**Transphobic
bullying**
Online/cyber
Bullying is not

Behaviour or language that makes a child or young person feel unwelcome or marginalised because of their perceived or actual gender identity
setting up hate websites, offensive text messages, and emails
the occasional falling out with friends or the odd silly joke. It is something done on several occasions with the intention of upsetting or harming the victim

Aims and objectives

5. The aim of this policy is to try and prevent and deal with any behaviour deemed as bullying. The implementation of this policy will create an ethos where bullying is regarded as unacceptable so that a safe and secure environment is created for everyone to learn and work in. All members of the Trust have a responsibility to recognise bullying when it occurs and take appropriate action in accordance with the policy.
6. This will happen in the following way:
 - the Trust will meet the legal requirement of all schools to have an anti- bullying policy in place;
 - The Trust will work closely with other professional agencies with a view to encouraging good behaviour and respect for others on the part of students and, in particular, preventing all forms of bullying among students; ([Education and Inspections Act 2006](#) and the [Education Act 2011](#)). It is based on DfE guidance "[Preventing and Tackling Bullying](#)" July 2017 and supporting documents. It also considers the DfE statutory guidance "[Keeping Children Safe in Education](#)" 2020.
 - all governors, teaching and non-teaching staff, students and parent/carers will have an understanding of what bullying is;
 - all governors, teaching and non-teaching staff will be aware of the Trust's policy on bullying and will consistently and swiftly follow it when dealing with bullying and what can be done if bullying is reported;
 - all students and parent/carers will know what the Trust's policy is on bullying and what can be done if bullying occurs;
 - students and parent/carers will be assured that they will be supported when bullying is reported;
 - whole Trust initiatives and pro-active teaching strategies will be implemented to raise awareness of bullying issues.

Specific Trust targets

7. To ensure that all members of Trust governance, parents, students, teaching and non-teaching staff have seen and had the opportunity to discuss the policy.
8. To ensure all staff are familiar with the procedure for reporting incidents
9. To ensure all incidents of bullying are recorded and monitored
10. To ensure every student receives regular Form Periods/Positive Discipline ("PD") where matters can be discussed.
11. To foster a caring atmosphere in and around the Trust, in which students feel able to intervene to help victims and to report incidents.

Code of conduct - with regard to Trust's behaviour and relationships within the Trust communities

12. Show respect for every student and other colleagues within the Trust communities as individuals
13. Be aware of vulnerable students
14. Criticise the behaviour rather than the student
15. Avoid favoritism
16. Be seen to be fair
17. Avoid labelling
18. Have high expectations of students
19. Never give students ammunition to use against each other
20. Actively seek to develop a praise culture within the Trust
21. Young people also have a responsibility to role model appropriate behaviour for their peers and younger students. We therefore believe that all students must:
 - show respect for their fellow students and adults working within the Trust's community;
 - support and be sensitive to other when they may be feeling vulnerable;
 - actively seek to develop a praise culture within the Trust;
 - actively support the Trust's anti-bullying policy;
 - take responsibility for their own behaviour.

Equal opportunities

22. Every member of the Trust's community is entitled to expect equality of protection from bullying as well as protection and support from the Trust's policies and procedures designed to ensure that the Trust remains a safe environment in which to teach

How can teachers help prevent bullying in the classroom?

- Explain that bullying will not be tolerated in your classroom.
- Everyone is expected to ensure it does not happen and has the responsibility to tell - this is not telling tales.

- Allow students to be involved in setting 'ground rules' for behaviour.
- Use appropriate curriculum opportunities to discuss bullying issues - students feel reassured when teachers recognise the problem in the Trust.
- Most bullying groups have a leader and other children are often frightened or try to look 'big' joining in. Break up the group, change the seating plan and turn peer pressure against the bully.
- Set a 'good example' treat all students with respect and demonstrate how conflict can be resolved.
- Remember bullies 'seize the opportunity' - certain students may need more close supervision, particularly in situations where there is movement around the teaching space e.g. in practical lessons.

How to deal with a bullying incident?

23. Bullying can be defined in a number of ways. We follow DFE guidance which defines bullying as behavior that is:
- repeated
 - intended to hurt someone either physically or emotionally
 - often aimed at certain groups, for example because of race, religion, gender or sexual orientation
24. In deciding whether to report a bullying incident staff must use their professional judgement. It may be a 'one-off' but serious incident or continuous/repetitive bullying. It could occur in the classroom, around corridors, in the dining room or outside of the Trust.
25. If a bullying incident happens:
- **Listen to the student** - if in a lesson, make a note in your teacher planner. This helps recall of previous incidents. **If poor behaviour is witnessed then PD should be followed. If concerns that the behaviour is ongoing and could be classed as bullying then this should be referred to pastoral team/ Member of staff On Call who will investigate**
 - **The relevant member of the pastoral team or member of staff On Call will collect independent witness statements.** These may be verbal **in the first instance to allow staff to ascertain the full picture**, clarify the facts and provide understanding of events leading to an incident. If the member of staff decides that the incident is classed as bullying then statements must be taken. The pastoral leader and relevant Key Stage or year leader must be involved from this point as they will have the full overview of any ongoing concerns; they will guide future actions. Where incidents of poor behaviour have occurred staff must ensure that PD has been followed.
 - **The relevant member of the Pastoral Team or the member of staff On Call will speak to the child who has been bullied and** give reassurance, suggest strategies in dealing with bullying.
 - The relevant member of the pastoral team or the member of staff on call would contact home. Where there has been a behaviour presented then PD will be followed consistently in line with the policy.
 - **The Key Stage Director** will decide whether the incident is to be logged on the bullying

tracker and will also look to see if there are repeat/ previous incidents which then denote higher sanctions and possible further intervention.

- **The relevant pastoral leader/ Member of staff** should contact home regarding details of incident and reassure parents/carers of victim and bully that the matter is being dealt with.
- **Counselling / Peer Mentoring may be offered to the** victim and bullies should be offered support to help discuss their concerns, resolve issues. The relevant pastoral leader will coordinate all support.
- **Follow up** - staff reporting incident should check with child that bullying has been resolved / stopped, preferably within one week of incident.
- **Further incidents** – involving same students will be identified through the bullying tracker and parents/carers should be invited to discuss concerns in the Trust with the Director of key Stage or relevant senior leader.

Confidentiality

26. Our staff cannot promise absolute confidentiality if approached by a student for help. Staff must make this clear to students. Child protection procedures must be followed when any disclosures are made. It is very rare for a student to request absolute confidentiality. If they do in situations other than those involving child protection issues, staff must make a careful judgement whether or not a third party needs to be informed. This judgement will be based upon:
- the seriousness of the situation and the degree of harm that the student may be experiencing;
 - the student's age, maturity and competence to make their own decisions.
27. Where it is clear that a student would benefit from the involvement of a third party, staff should seek consent of the student to do so. If appropriate, staff might inform the third party together with the student, unless clearly inappropriate. Students will always be encouraged to talk to their parent/carer. An underlying principle in supporting students in our Trust is that all children are listened to sensitively and objectively and all incidences of bullying will be taken seriously. Although our Trust cannot guarantee confidentiality students will be informed of national and local help lines, if appropriate where confidentiality can be maintained.

Guidance for parents

28. Guidance for parents if your child is being bullied:
- calmly talk with your child about his/her experiences;
 - make a note of what your child says including who was involved, how often the bullying has occurred, where it happened and what happened;
 - reassure your child that he/she has done the right thing to tell you about the bullying;
 - explain to your child that should any further incidents occur he/she report them to a teacher immediately;
 - make an appointment to see the Head of Year;
 - explain the problems your child is experiencing.

29. When reporting bullying:
- try to stay calm and bear in mind that the Head of Year may be unaware that your child is being bullied or may have heard conflicting accounts of an incident;
 - be specific as possible about what your child says has happened, give dates, places and names of other children involved;
 - make a note of what action the Trust intends to take;
 - ask if there is anything you can do to help your child or the Trust;
 - stay in touch with the Trust and let them know if things improve as well if problems continue.
30. If your child is bullying others:
- talk with your child and explain that what he/she is doing is unacceptable and makes other children unhappy;
 - discourage other members of your family from bullying behaviour or from using aggression or force to get what they want;
 - show your child how he/she can join in with other children without bullying;
 - make an appointment to see the Head of Year and explain the problems your child is experiencing as well as discussing how you can work together to stop him/her bullying others;
 - regularly check with your child how things are going at the Trust;
 - give your child lots of praise and encouragement when he/she is co- operative or kind to other people.
31. If your child is experiencing any form of electronic bullying:
- ensure your child is careful of whom they give their mobile phone number and e-mail address to;
 - check exactly when a threatening message was sent;
 - when necessary report incidents to the police.

Sanctions

32. Our Trust has set sanctions for dealing with incidents of bullying in accordance with The Trust PD Policy.

Strategies to reduce bullying

33. The Trust adopts a range of strategies to prevent bullying, to raise awareness of bullying and to support victims and bullies. The Trust's ethos nurtures the students and encourages close friendships in which the children not only flourish themselves, but learn to nurture others. Staff and older students lead by example.
34. The Trust's curriculum is designed to foster:
- communication skills;
 - ability to put oneself in another's shoes;
 - who saw what was happening;
 - what you have done about it already.
35. If you experience bullying by mobile phone, text messages, e-mail or Facebook:

- tell a friend, parent or teacher;
- be careful who you give your mobile phone number or e-mail address to;
- make a note of exactly when a threatening message was sent.

Support for students who experience bullying

36. If you are being bullied:
- tell an adult or somebody you trust what has happened straightaway;
 - get away from the situation as quickly as possible;
 - try to stay calm and look as confident as you can;
 - be firm and clear - look them in the eye, if possible, tell them to stop and tell them how you feel.
37. After you have been bullied:
- tell a teacher or another adult you trust within the Trust;
 - tell your family;
 - if you are scared to tell a teacher or adult on your own, ask a friend to go with you;
 - keep on speaking until someone listens and does something to stop the bullying;
 - do not blame yourself for what has happened.
38. When you are talking to an adult about bullying be clear about:
- what has happened to you;
 - how often it has happened;
 - who was involved;
 - was anyone else involved or witness to the incident.

Monitoring arrangements

39. This policy will be evaluated and updated where necessary annually. The views of our students and staff will be used to make changes and improvements to the policy on an ongoing basis.

Useful websites regarding bullying in schools/academies

40. [BBC Bullying Survival Guide](#)
Provides information, guidelines for dealing with all aspects of bullying, a help and resource list and accounts of celebrities who are bullied when they were at school.
41. [Childline](#)
Gives details on the CHIPS initiative and other information regarding Bullying
42. [Kidscape](#)
Gives advice and support for victims, schools/academies and parents
43. [Bullying Online](#)
A registered charity, which contains advice for both parents and students

44. [NSPCC](#)
A registered charity dedicated to stopping cruelty to children

Diversity

45. The Rodillian Multi Academy Trust is committed to a policy of celebrating diversity, promoting equality of opportunity, providing an inclusive workplace, and eliminating any unfair treatment or unlawful discrimination. This overriding objective applies to all policies and procedures relating to staff and students. The Trust will always comply with the requirements of the [Equality Act 2010](#) and associated guidance produced by the Department for Education.

Appendix 1: Equality Impact Assessment

Equality, Diversity, Cohesion, and Integration Screening.

As a public authority, the Rodillian Multi Academy Trust needs to ensure that all our strategies, policies, service, and functions, both current and proposed have had proper consideration of equality, diversity, cohesion, and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services, and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion, and integration.
- whether or not equality, diversity, cohesion, and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Organisation: The Rodillian Multi- Academy Trust	Department responsible for the Policy: Chief Executive
Lead Person: Andy Percival	Contact Number:

1. Title: Anti-Bullying Policy

2. Please provide a brief description of what you are screening

The Policy

3. Relevance to equality, diversity, cohesion, and integration

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		x
Have there been or likely to be any public concerns about the Policy or proposal?		x
Could the proposal affect how services are organised, provided, located and by whom?		x
Could the proposal affect our workforce or employment practices?	x	
Does the proposal involve or will it have an impact on: -? <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation, and harassment • Advancing equality of opportunity • Fostering good relations 	x	X X

4. Considering the impact on equality, diversity, cohesion, and integration

- **Scope of the proposal:** Students and staff.
- **Who is likely to be affected?** Students and staff.

<ul style="list-style-type: none"> • Consultation and engagement activities with those likely to be affected? The Policy is available through the Trust and Academies websites and a written copy can be provided on request.
<ul style="list-style-type: none"> • Key findings We have considered the potential positive and negative impact on different equality characteristics in relation to the Policy and do not believe that any groups will be adversely affected. The Trust is vigilant in adhering to the appropriate legislation in relation to protected characteristics and to preventing discrimination. Managers are supported and trained in relation to these areas. The Policy has considered religious, racial and gender-specific clothing requirements and those of staff with disabilities in line with the Equality Act. We have considered the perception that the proposal could benefit one group at the expense of another and we do not believe that the Policy could be perceived to be discriminatory with regards to its wording or format.
<ul style="list-style-type: none"> • Actions The Trust will continue to promote positive impact and remove/reduce negative impact through the application of this Policy within the organisation.

5. Governance, ownership, and approval		
Please state here who has approved the actions and outcomes of the screening		
Name	Job title	Date
Andy Goulty	Chief Executive	28.05.21

6. Publishing	
This screening document will act as evidence that due regard to equality and diversity has been given.	
Date screening completed	29.05.21
Date agreed at Trust Board	21.06.21